

## **H.P. COTTON TEXTILE MILLS LIMITED**

### **Familiarization Programs for Independent Directors**

H.P. Cotton Textile Mills Limited believes that a Board which is well informed/familiarized with the Company contributes significantly to the Company. Pursuant to Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“the SEBI Listing Regulations”) the Company is required to familiarize the Independent Directors (IDs) with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company etc., through various programs.

Accordingly, the Company follows a structured familiarisation programme as under:

- At the time of joining, appointment letter is given and an induction program is conducted to familiarize the Directors with their roles, rights, responsibilities in the Company alongwith the industry, business, operations and business model of the Company. It also includes familiarization with important statutory & regulatory provisions, code of conduct and other policies of Company applicable to them;
- Directors are updated on business (achievements/new products/expansion/strategy/ budgets), industry, operations, technology & financial statements of the Company in Board/ Committee meetings and other forums.
- Directors are provided with relevant documents, reports and internal policies to enable them to familiarize with the Company's procedures and practices;
- Directors are updated on relevant regulatory changes and new developments from time to time;
- Directors have access to information related to the Company. They are provided with all the relevant documents/ information requested by them for enabling a good understanding of the Company and its various operations;
- External training program options are provided covering various topics like Corporate Governance, Director's Role & Responsibilities etc. through seminars, conferences and workshop etc.

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### Familiarization Program Details

| Name of Independent Directors | No. of programs attended |                               | No. of hours spent in programs attended |                               |
|-------------------------------|--------------------------|-------------------------------|---|-------------------------------|
|                               | During FY 2023-24        | On cumulative basis till date | During FY 2023-24                       | On cumulative basis till date |
| Mr. Parshotam Dass Agarwal    | 4                        | 8                             | 3.5                                     | 7.5                           |
| Mr. Vikram Sumatilal Sheth    | 4                        | 8                             | 3.5                                     | 7.5                           |
| Mr. Siddharth Agrawal         | 4                        | 6                             | 3.5                                     | 5.4                           |